



LEARN WITH TUTOR JULIE

THE TUTORS'
ASSOCIATION

INDIVIDUAL MEMBER

2025-2026

Terms and Conditions to access tuition from Learn With Tutor Julie

Thank you for choosing me to support *****.

Please read the following information to make your journey here at Learn With Tutor Julie pleasurable for all.

Terms and Conditions

1) Payments:

- Cost per session: £** one to one
- Advance payment of the first session is required to secure your child's place. If you and your child are happy to continue, you will be invoiced for the remaining weeks of that month after the first session.
- You will then be invoiced during the last week of each month for the 4 sessions taking place the following month for your child. Advance payment is required for tuition sessions to take place.
- Payment is online via BACS / bank transfer to:
Learnwithtutorjulie
Account *****
Sort code *****
- You have reserved a weekly session for your child on DAY at TIME.
- You have paid for my services with your child. That hour begins the minute I arrive at your house / the online session begins. Face to face: I will stop the session after 55 minutes to allow time to feedback to you. Online: I will send you a brief whatsapp update about your child's progress in the session.

2) Cancellations:

- Whilst I look forward to working with your child every week, I understand that there may be times that you may be on holiday. If you require to book a holiday break from sessions, this can be arranged in advance once a term (Autumn - including October half term and Christmas, Spring - including February half term and Easter), Summer - including May half term and Summer). This session will be credited to the following month.
- If your child is unable to attend the session due to illness or other circumstances, unfortunately as a small business I have reserved their place and cannot offer refunds. If possible, we will try to rearrange the session. If your child is poorly, but is well enough to attend the session (this includes 48 hours absence from school due to

tummy bug / sickness), we will change from face to face to online. Please do not put my health at risk.

- Tutor absence: If I am ill or unavailable for a session, we will try to arrange an alternative session or credit a session the following month if we are unable to find a mutually convenient alternative. There may be occasions when I need to change from face to face to online; I will notify you in advance if this is the case.
- Length of Contract: Monthly - your session reservations will continue monthly until you have given at least 2 weeks email notice of your intention to terminate tuition from the following month. All sessions in the remaining month will still be delivered.
- Bank Holidays/ half-term/ End of school term arrangements: Sessions will continue during all holidays but will be arranged for different days / times with prior agreement.

1) Safeguarding:

- I have DBS (Disclosure Barring Service check with the police)
- I will never contact your child; you are my point of contact.
- Your child and I are expected to wear appropriate daytime clothing.
- Sessions (online or in person) will take place in a public space in your home, preferably at a table and you are encouraged to leave doors open (unless this causes distraction) for my own and your child's safeguarding.

11+ / SATs/ Entrance Exam Preparation

I do not offer any guarantee that your child will achieve the qualifying score for the 11+, particular levels in SATs or pass Entrance Exams to Independent schools. If you do not feel that your child is making progress in my sessions, please discuss this matter with me; it is imperative that both you and your child are happy with the service I am providing.

Online sessions

Should we need to change from face to face to an online session, you will need to be able to access Zoom and be ready for a prompt start at the agreed time. If there are any issues with your connection, I will wait throughout the session for you to resolve the matter and the session will continue in the time remaining; please phone / text me to let me know you are having difficulties. If I have connection issues, I shall text / phone you as soon as possible to let you know that there will be a delay in starting the session and will make up the missed time.

Contactable Hours

Learn With Tutor Julie can be contacted by email (learnwithtutorjulie@gmail.com) or by whatsapp message (07349261648) during the hours of 7am - 7pm, Monday to Friday. Where possible, all messages and queries will be answered within 24 hours of receiving correspondence.

GDPR (Privacy):

I will hold your contact details (your name, phone number, address, email address, child's first name) on a spreadsheet saved securely in my Google Drive and within my password protected contacts on my phone. These details are kept for communication between us, for invoicing purposes and may be used for my own marketing purposes. I may use your child's first name and initial of surname to access my subscriptions to online resources. These details will be deleted when tuition with me has been terminated. I will not share your details with anyone else.

Learn With Tutor Julie agrees to abide by the agreements set out above.

If the need arises to adapt or change these Terms and Conditions, I agree to provide 2 weeks notice.

By consenting to start your child's sessions with me on *****, you are accepting the Terms and Conditions above as well as the Safeguarding, Behaviour, Health and Safety and Lone Working policies which have been shared with you and are also on my website www.learnwithtutorjulie.com

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